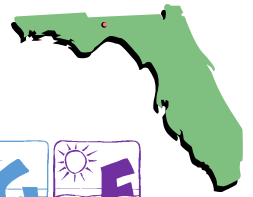


OUR



MOVING CHECK LIST

8-12 Weeks Before Move

- Create a "Moving Binder" to keep track of quotes, receipts and other important information.
- Start collecting estimates from moving companies and create a budget for moving expenses.
- Research packing and moving tips on Pinterest and create your own board to keep those tips handy.
- If you are packing on your own, put the word out that you are moving and need boxes.
Check websites like Facebook community group pages and freecycle.org for those giving away boxes.
- Start checking for packing tape to go on sale or check for coupons. You can never get enough!
- Start researching your new community.
- Remove items from storage, attic, basement, etc.
- Begin packing nonessential and out of season items.
- Make a list of everyone that will need a change of address card. Check vistaprint.com for coupons.
- Start using up stored food supplies and cleaning supplies.
- PURGE! PURGE PURGE! (Keep, Donate or Discard)

7 Weeks Before Move

- Start compiling medical, dental, shot and prescription records.
- Ask doctors for referrals in your new city.
- Notify schools of move, request children's records be sent to new school.
- Notify veterinarian of move, request pets records be transferred. Many keep online records on their websites. Gather website and login information to have handy for new pet care professional.
- Gather copies of legal and financial records.
- Give notice to local service providers; lawn service, pool service, daycare, etc.
- PURGE! PURGE! PURGE! (Notice a theme here?)

6 Weeks Before Move

- Plan how you will move valuables and difficult to replace items. (Certified Mail, or carry them with you)
- Give notice to local service providers: lawn service, pool service, cleaning service, etc.
- Plan a garage sale
- Call your insurance agent to see what changes you need to make to your new policy.
- Contact health clubs, organizations, and groups to cancel or transfer your memberships.
- PURGE SOME MORE

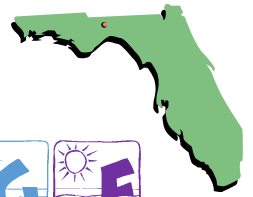
5 Weeks Before Move

- Purchase/Order boxes and moving supplies.
- Begin packing items you do not use often
- Clearly label each box with its contents and the room it is destined for.
- Pinpoint your move date.
- File a change of address with the Postal Service, or ask them to hold your mail at the post office in the new city.
- Get rid of hazardous materials you cannot move; paint, solvents, automotive supplies, drain openers, aerosols, etc.
- Returned borrowed items, collect items borrowed from others.
- Continue to PURGE

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OUR



MOVING CHECK LIST

4 Weeks Before Move

- Reserve your moving company.
- Notify these utility services of your move (both at your old and new locations):
 - Electric
 - Water
 - Gas
 - Telephone
 - Cell Phone
 - Cable/Satellite Provider
 - Trash Collector
- Make travel arrangement for your pets if necessary
- Put copies of pet medical and immunization records in move file.
- Gather items you will need for your move; clothing, medication, toiletries, etc. Keep separate from packed items.
- Continue to PURGE (Maybe host a garage sale)

3 Weeks Before Move

- Plan how to transport your plants (they cannot be relocated in the trailer or relocation cube).
- Have your automobile serviced.
- Pack all non-essential items. Label boxes with contents and room name of where they will go at new location.
- Be sure to keep your ice chests/coolers available to transport refrigerated items for short distance moves.
- Return library books, movie rentals. Pick up dry cleaning, items being repaired.
- Drain fluids from small engines, lawn mowers, snow blowers, weed trimmer, leaf blower, etc.
- Visit local friends, neighbors. Have a going away party.

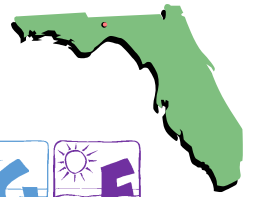
2 Weeks Before Move

- Notify these professional services of your move:
 - Accountant
 - Attorney
 - Doctor
 - Dentist
 - Auto Finance Company
 - Bank/Financial Companies
 - Credit Card Companies
 - Exterminator
 - Health Club
 - Financial Planner
 - Health Insurance Provider
 - Insurance Agent
 - Schools
 - Monthly Memberships (Netflix, Book of Month, etc.)
 - Newspaper
 - Pharmacy
- Confirm travel arrangements for travel and family
- Confirm parking for your moving trailer or moving container. Obtain permits if needed.
- Plan meals for the last week to use up your food
- Assemble a folder of important info about your current house for the next home owner.

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MOVING CHECK LIST

1 Week Before Move

- Review moving plans with your moving consultant. Email or call with questions.
- Contact your credit card company if you are planning to pay for your move by debit or credit card. Make them aware of large purchase.
- If driving a long distance with multiple stops for gasoline, let your bank/credit card company know about your intended travel so they do not put a hold on your account.
- Print two copies of your Bill of Landing (BOL) to keep in your move file.
- Notify family and friends of new address and phone number.
- Pack an essential box to keep with you during the move.
- Empty and defrost refrigerator at least 24 hours before the move.
- Fill any prescriptions you will need during the move.

Moving Day Checklist

- Place carpet, floor and door frame protectors throughout the house.
- Load goods in a pre-designated order, saving "last load" items for the rear of your shipment.
- Check every room and closet to have your one last time to make sure nothing is left behind.
- Leave a note with your new address so that future home owners can forward any mail that may accidentally get delivered.

Moving In Checklist

- Clean your new home, make sure everything is in working condition and make any repairs needed.
- Pick up any mail being held at the post office.
- Unload your items and begin organizing your new home.

After the Move Checklist

- Keep all receipts and documents in your move file and store it in an easy-to-remember location.
- Get new driver's license
- Get new automobile tags
- Register to vote
- Contact the local paper for a new subscription
- ENJOY YOUR NEW HOME!

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